



# Student Library Card Application

STAFF USE
Date _____
Stat Class _____
Library BC# _____
Initial _____

**Please print:**

Student's Name: \_\_\_\_\_  
(last) (first) (middle)

Street address: \_\_\_\_\_  
(street with apt #) (city) (state) (zip)

Home phone: ( ) \_\_\_\_\_ Parent's work phone: ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_  
(used for notices and other library information)

Student's date of birth: \_\_\_\_\_  
(month /day/ year)

School: \_\_\_\_\_ School ID#: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
(Person who lives at a different address)

Parent or Guardian Name (please print) \_\_\_\_\_

*I understand the library will issue a library card to my child and acknowledge that I accept full responsibility for the use of this card in the event that my child does not.*

Welcome to the libraries of



A library card is your passport to knowledge and adventure. Please consider your card as valuable as a credit card and keep it secure to prevent misuse. By signing your library card you assume responsibility for all items checked out by anyone on the card. This card is limited to 5 books and/or audiobooks and eResources. Lost and damaged items or those not returned may be billed to your account. Help us serve you quickly and efficiently by doing the following:

- Protect your privacy and ensure that your card is used appropriately.
- Keep your account information up-to-date by notifying the library whenever your address or other contact information changes.
- If your card is lost or stolen, notify the library immediately so we can block the account and prevent potential misuse. Photo ID is required to obtain a replacement card.
- Return materials and pay fees promptly. Accounts with more than \$50.00 in charges are submitted to a collection agency.
- Have your library card with you whenever you conduct any library transaction in person or on the phone. When renewing materials or picking up reserved items, present the library card of the person who checked out or reserved those materials.

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Automated Telephone Renewal: 503-846-3245