

BEAVERTON CITY LIBRARY PROGRAMMING POLICY

Approved by the Library Advisory Board March 8, 2011

PURPOSE

The Beaverton City Library shall conduct, provide and allow programs to fulfill its mission in the community.

Library-initiated programming utilizes library staff, materials, library and community resources, displays and media presentations and facilities. Library-initiated programs are to provide “for the interest, information, and enlightenment of all people of the community the library serves,” as stated in Article 1 of the American Library Association Library Bill of Rights.

POLICY

Library staff selections of library programs topics, speakers, courses, classes, and resource materials should be made on the basis of the interests and needs of library users and the community. Library-initiated programming should not exclude topics, books, speakers, media and other resources solely because they may be considered to be controversial. Acceptance of a program topic by the Library does not constitute an endorsement by Beaverton City Library staff and management of any group's or individual's policies or beliefs. The Library does not conduct programming that is purely political, commercial or religious in nature.

All library-initiated programs are to be open to the general public, but some meetings and programs may be designed with specific audiences in mind, i.e., children's programs, toddlers' programs and parenting programs. Programs targeted toward specific audiences are to be publicized as such.

Registration may be necessary for some Library programs. Library staff will collect necessary information for program registration. Collected information will not be shared with others unless permission is given by the attendee.

While a presenter may not directly solicit commercial business or market merchandise during a presentation or program, occasionally the Library may grant permission to have merchandise and/or materials related to the program available for purchase. Any sales of products at Library programs must be approved by City of Beaverton Library Administration. Program attendees are encouraged to inform library staff if they feel that a presenter has been overly aggressive in marketing a product or service at a program, or continues to contact them without their permission subsequent to their attendance at a program.

Not all programs and meetings held at the Library must be library-initiated. The Beaverton City Library has rooms available for reservation and use by the community.

Non-library-initiated programs are approved and reservations are managed through Beaverton City Hall.

Concerns, questions or complaints about library-initiated programs are to be referred to Beaverton City Library Administration. Concerns, questions or complaints about non-library-initiated programs are to be received through Beaverton City Hall.