



**LIBRARY ADVISORY BOARD  
MEETING MINUTES  
February 14<sup>th</sup>, 2024**

**Present:** Andrew Love, Chair; Cathy Wasnick, Vice Chair; Norma Cardenas; Michelle Foley; Kathleen Perry; Sarah Blattner; Kim Carroll, Library Director; Kristin Fidler, Administrative Assistant

**Absent:** Shelley Engle; Amanda Eng; Adreana Kusaba

**Guests:** none

Chair Andrew Love called the meeting to order at 6:04 p.m.

**Introductions**

**Approval of Minutes from January 10<sup>th</sup>, 2023, meeting:**

- Chair Andrew Love called for the approval of the January 10<sup>th</sup>, 2023, minutes with some minor changes for clarity. Sarah Blattner MOTIONED to approve the minutes as modified and Vice Chair Cathy Wasnick SECONDED. Motion PASSED.

**Public Comment:** none

**Partner Reports**

**Friends of the Beaverton City Library :** Director Kim Carroll reported that the merger of the New Friends and the Foundation is underway and that going forward the combined organization will be called "Friends of the Beaverton City Library." The Friends are looking to recruit new members who have fundraising experience and will meet on February 20<sup>th</sup> to work through the details of the new organization. The Friends are pledging to raise \$100,000.00 for the library in FY 2025.

**Old Business :**

**Brainstorming for Advisory Board's 2024 City Council Presentation:** Chair Andrew Love shared updated slides for the board's presentation, and board members brainstormed additional content. Kim Carroll will look at the Council's schedule and request a date for the board to do their presentation. The board agreed to review the presentation again in March after the city's Boards and Commissions training to further align the presentation with council's new strategic initiatives.

**New Business:**

**Director's Report:** Kim Carroll reported that WCCLS is proposing a 1-2% increase in funding this year which still puts the library behind budget. The Washington County board must approve the WCCLS budget before anything is final. The library's annual One Book One Beaverton author event with Jaime Ford at the Reser sold out. Library staff have been handling several emotional events this month including the sudden death of a fellow staff member and the death of a person who caught on fire in city park. The new Customer Service Philosophy will be rolled out at the library's annual In-Service Day on March 14<sup>th</sup>. The philosophy will be shared with the board at a future date.

**For the Good of the Order:** The board decided to do their annual tour of the Main library before the April 10<sup>th</sup> meeting.

**Comment Cards :** Eight comment cards were read by the board.

**Set Date for Next Library Advisory Board Meeting:**

- The next Board meeting is scheduled for Wednesday, March 13<sup>th</sup>, 2024, at 6:00 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

**Adjournment:**

- There being no further business, the meeting was adjourned at 7:26 pm.

Respectfully submitted by:  
Kim Carroll, Library Director

<b>APPROVED BY:</b>