



**LIBRARY ADVISORY BOARD
MEETING MINUTES
October 11th, 2023**

Present: Cathy Wasnick, Vice Chair; Kathleen Perry; Adreana Kusaba; Michelle Foley; Shelley Engle; Norma Cardenas; Nadia Hasan, City Council Liaison; Kim Carroll, Library Director; Kristin Fidler, Administrative Assistant

Absent: Andrew Love, Chair; Amanda Eng

Guests: none

Vice Chair Cathy Wasnick called the meeting to order at 6:04 p.m.

Introductions

Approval of Minutes from September 13th, 2023, meeting:

- Vice-Chair Cathy Wasnick called for the approval of the September 13th, 2023, minutes. Shelley Engle MOVED and Kathleen Perry SECONDED to approve the minutes as written. Motion CARRIED.

Public Comment: none

Partner Reports

Council Report: Nadia Hasan reported that at the Council meeting the previous week, online attendees barraged the meeting with hate speech. The Council's retreat to set FY 24 priorities is on November 3rd. The Council is still navigating how the Boards and Commissions work with the Council under the City Manager form of governance. Councilor Hasan encouraged the board to email their concerns or comments to the Council about anything related to living or working in Beaverton.

Beaverton Library Foundation: Kim Carroll reported that the Foundation met briefly in September to talk about the potential of combining their group with the New Friends of the Library.

New Friends of the Beaverton City Library : The New Friends of the Library didn't meet in September, so there is no report. Vice Chair Cathy Wasnick will attend the New Friends meeting in October.

New Business:

Moving to All Virtual Board Meetings for the winter months: The Board decided to continue meeting virtually for the winter months and discussed how the meetings could be all virtual if the weather was bad enough to make traveling to the library unsafe.

Director's Report: Kim Carroll reported that the new hours for the branch started in September without a significant drop in circulation so far. The library's Anti-Racism Action Committee has reviewed the library's meeting room use policy to streamline the policy and make it more friendly. The city's Celebration Parade in September included the library's new bookmobile. The Community Engagement Team gave away over 5,000 books this summer in city parks. Greater Good Northwest continues to help many people at the library with connections to social services. The library's new Customer Service Task Force will be looking at creating a new customer service philosophy for both internal and external customers with a goal of rolling out the new philosophy at the library's In-Service Day in March 2024. The library continues to work with the city to secure more stable funding. WCCLS will decide to renew the 2026 levy at the current rate or to replace the levy with an increased tax rate. WCCLS has hired consultants to look at how the formula works for dividing up money between member libraries. Current open positions at the library include Building Monitor, Senior Librarian in Community Engagement, and Supervisor in Reference. These are key positions for library operations.

For the Good of the Order: Kim Carroll talked a bit about the city's Boards and Commissions' recruitment process.

Comment Cards : Seven comment cards were read by the board.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, November 8th at 6:00 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

Adjournment:

- There being no further business, the meeting was adjourned at 6:55 pm.

Respectfully submitted by:
Kim Carroll, Library Director

APPROVED BY: