



**LIBRARY ADVISORY BOARD
MEETING MINUTES
March 8th, 2023**

Present: Andrew Love, Chair; Cathy Wasnick, Vice-Chair; Kathleen Perry; Shelley Engle; Amanda Eng; Adreana Kusaba; Michelle Foley; Norma Cardenas; Jillian Mariano; Nadia Hasan, City Council Liaison; Glenn Ferdman, Library Director; and Kristin Fidler, Administrative Assistant

Absent: none

Chair Andrew Love called the meeting to order at 6:01 p.m.

Introductions

Approval of Minutes from February 8th, 2023, meeting:

- Chair Andrew Love called for the approval of the January 11th, 2023, minutes. Vice-Chair Cathy Wasnick MOVED to have the minutes passed as written. Amanda Eng SECONDED the motion to approve the minutes. Motion CARRIED.

Public Comment: none

Partner Reports

Council Report: Councilor Nadia Hasan reported that the Council's recent retreat helped set goals and priorities. The city's deficit for the next FY is \$9-10 million, and the council is working with an outside consultant to look at ways to increase revenue and decrease spending without harming city goals. Councilor Hasan encouraged the board to let the council know what projects they'd like to see the city carry forward. The Councilor also spoke about how the city is still working its way through the transition to a City Manager form of government while maintaining key values such as climate justice, equity, traffic calming, and community visioning.

Beaverton Library Foundation: Glenn Ferdman reported that the Memorandum of Understanding between the Foundation and the city is currently has been signed and is now in place. The Foundation will be meeting with the Saint Paul's Public Library Foundation to talk with them about their consulting services. The city-wide Naming Policy is in its final revision and will establish guidelines for fundraising opportunities.

New Friends of the Beaverton City Library : Kathleen Perry reported that the New Friends approved \$5,000 for the storage of book sale books and has also approved their temporary budget. The New Friends approved a new membership tier and delayed their vote to possibly change the Book Corner's weekly cleaning service.

Old Business:

Library Advisory Board presentation to City Council: Chair Andrew Love reminded board members that the Advisory Board's presentation to City Council will occur on Tuesday, March 21st. The meeting will be held virtually beginning at 7pm.

New Business:

Hybrid Meeting options for May, 2023 Advisory Board Meeting: The Board discussed having the May meeting as a hybrid virtual/in-person meeting. Shelley Engle MOTIONED and Jillian Mariano SECONDED that May's meeting be held both in-person at the Main library and online. Motion PASSED.

Library Tour for Advisory Board members: The Board discussed when to arrange a tour of the Main Library for board members. Shelley Engle MONTIONED that the tour take place before the May 2023 meeting from 5:30-6:30pm. Cathy Wasnick SECONDED. Motion PASSED.

TVF&R/Beaverton Fire Department Display: Glenn Ferdman reported that before the main library was built on the corner of SW 5th and SW Hall, the site was the location of the Beaverton Fire Department and City Hall. When the main library was completed in 2000, it had a local history room that contained artifacts from the Fire Department, including the firehouse bell. Retired members of the Beaverton Fire Department (now Tualatin Valley Fire & Rescue) have reached out to the city and the library about placing a commemorative plaque on the SE wall in the library lobby. Donations of this nature require board approval. The board had questions about the content and design of the plaque and decided to table a decision until they have more information.

Director's Report: Glenn Ferdman reported that the new Bookmobile, purchased with LSTA grant money, will be delivered around April 1st and the route and collection are being finalized. The Bookmobile hopes to be in service sometime this summer. Glenn Ferdman reported that the budget process is well underway and the library's Executive Team has finished the line items and justifications portion of the budget. The library has a projected shortfall of \$900,000 for the upcoming fiscal year due to structural funding imbalances, inflation, and cost of living increases. The library is looking at cuts to materials and personnel to balance the budget. The City Manager will present a budget to the City Council in late April.

For the Good of the Order: None

Comment Cards : Nine comment cards were read.

Set Date for Next Library Advisory Board Meeting:

- The next Board meeting is scheduled for Wednesday, April 12th, 2023th, at 6:00 p.m. on the Zoom.gov virtual meeting platform and in the Admin Conference Room on the second floor of the main library.

Adjournment:

- There being no further business, the meeting was adjourned at 7:31 pm.

Respectfully submitted by:
Glenn Ferdman, Library Director

APPROVED BY: